



Co-curricular Pay to Participate (Athletics & Clubs) Fee Refunds



Pay to Participate Fees cannot be rolled over into the next school year

Dear Parent/Guardian:

If you have paid your child's pay to participate fee this year but the student has not participated in a club or sport and you feel you are entitled to a refund, please complete the information below and return to the ATHLETICS, RECREATION AND COMMUNITY SERVICES OFFICE no later than **Friday, May 27th.**

Student Name: _____

School they attend: _____ Grade: _____

Clubs this student participated in: _____

There is a \$70 (High School)/\$45 (Middle School) charge if they participated in one or more clubs. **If the student attended the club for at least three meetings, the club fee is due and will not be refunded.**

Sports this student participated in: _____

There will be no refund issued if your student participated in at least one sport.

****IF YOU ARE NOT SURE IF YOU HAVE A REFUND COMING, STILL COMPLETE THIS FORM AND SEND IT IN. DO NOT CALL OR E-MAIL AS WE CANNOT INSTANTLY DO A VERIFICATION. SEND IN THIS FORM AND WE WILL LET YOU KNOW.****

If you paid by credit card, the refund will automatically be applied to the same credit card you paid with. If your card number changed, the funds will still go back into the same account/card company. You may also write a credit card number down below if you have closed out that account or used a gift card. If you prefer a refund by check, you can write "Refund by check requested" on the credit card line, however, we will only issue the check refund if you paid by check or e-check OR if the credit card you paid with does not allow us to issue the refund back onto the same card.

Your e-mail address: _____

****Mandatory****

Expect your refund check to come during the first week of July, 2022.

Name of person to make check out to: _____

Address: _____

City: _____ State: _____ Zip: _____

Your phone number in case there are any concerns we need to discuss: _____

If you have concerns that your credit card refund will not go through, you can write or type in a credit card number here for the refund or if you prefer a check refund (and we are not able to refund to the credit card originally paid with) write "Check Refund Requested"

Credit Card Number: _____ Exp: _____ Cvc: _____

Please fill in the form or print, complete, scan & email back to ALewis@bloomfield.org