

All forms are fillable. Download the form to your computer, open it in Adobe Reader so you can electronically sign, save, and then email.

Thank you for submitting a registration form for the **Kidz Zone 2024-25 Program**.

You have completed the first step towards registering your child in our Kidz Zone program. Registration is on a first come first serve basis. The timestamp issued at registration distributes registration numbers. **Submitting your registration and completing your paperwork/payment does not guarantee placement. We will contact you regarding your child's class status!**

Please follow these steps to complete the registration process.

- 1. Please sign this confirmation form within three (3) work/school days, and email to KidzZone@Bloomfield.org
2. Fill out, sign and email the Payment Authorization Form (one per family); used for \$60 indi/\$100 family registration fee and all future fees.
3. Fill out, sign and email an Emergency Card for each registered child.
4. Failure to submit confirmation form and required paperwork in the designated timeframe will result in cancellation of your registration.
5. We will contact you to inform you of your child's status the week of June 10 (if he/she has a spot in the class).
6. No further fees are due at this time. Monthly payments for the 2024-25 school year begin in September. Schedule is below.
7. If your child has a confirmed allergy or other medical conditions (i.e. asthma, diabetes) please complete paperwork (Prescription/Non-Prescription Medication form, etc.) before your child begins. (Click the link, and then the Resources and Forms tab)
8. Visit the Kidz Zone website www.Bloomfield.org/kidz to view our Family Handbook (includes our philosophy, daily routines, building information, and policies & procedures). Printed copy is available upon request. Our Licensing Notebook (includes all licensing reports) is available in the Office during hours of operation. www.michigan.gov/michildcare

Thank you,
Wendy Rocha, Kidz Zone Coordinator
Kidz Zone Registration Office at Bloomin' Preschool Fox Hills
1661 Hunter Ridge Drive, Bloomfield Hills, MI 48304
248-341-7950 --- KidzZone@Bloomfield.org

Child's Last Name _____ First Name _____ School _____

Child's Last Name _____ First Name _____ School _____

Child's Last Name _____ First Name _____ School _____

Signature: _____ Date: _____

IMPORTANT INFORMATION

- 2024-25 School year begins Tuesday, September 3, 2024, and runs until Friday, June 13, 2025
• Half Day Activity Days are available all scheduled half days: Sept 3, Oct 9, Oct 31, Jan 17, Jan 24, Feb 14, Mar 12, Mar 21, May 7, May 23, and June 13
- Non-refundable fees apply (includes lunch): \$55.00 (5 full school days before), \$65.00 (after deadline, if space available), \$75.00 (within 36 hrs before)
- Must register for each Activity Day needed (click here for Activity Day registration link)
• Morning sessions run 7:00a until school starts. Afternoon sessions run after school until 6:00p. We follow the school district calendar.
• Kidz Zone does NOT run on days the district is closed
• Credit/refunds are not given when school is closed due to power outages, weather, or any other emergency school closing
• Credit/refunds are not given for any days a child misses due to schedule conflicts, vacations, or illness
• Fees charged monthly for that month's fees:
- September 5, October 5, November 5, December 5, January 5, February 5, March 5, April 5, May 3, and June 5
- AM or PM fees: \$11.00/session ... if full time schedule (Monday-Friday AM & PM): \$21.00/day
• Four full weeks written notification (20 full school days) is required to terminate signed contracts
• One permanent schedule change allowed per semester provided we can accommodate (\$25.00 schedule change fee)
- However, signing up for 5 days per week and changing to fewer days at a later date may result in placement on the waiting list
- Schedule change requests are due by the 15th of the month and will be effective the 1st of the following month (i.e. Oct request due by Sept 15)
• Your child must be scheduled for any day you need care. Unfortunately, we CANNOT accommodate DROP INS.
• Registered students must actively use the program (unable to reserve placement for drop-in service).
• Spots are limited due to staffing restrictions. We will contact you regarding your child's Kidz Zone status the week of June 10.
• If your child attends afternoon care, please provide a snack.
• Visit our website, www.Bloomfield.org/kidz to view our Family Handbook; which includes our philosophy, daily routines, building information, and policies & procedures. A printed copy is available upon request. Our Licensing Notebook; which includes all licensing reports is available at Kidz Zone during hours of operation. www.michigan.gov/michildcare
• Please send your completed paperwork to KidzZone@Bloomfield.org

FOR OFFICE USE

EFT received ER Card Notes: