

All forms are fillable. Download the form to your computer, open it in Adobe Reader so you can electronically sign, save, and then email.

Thank you for submitting a registration form for the **2026-27 Kidz Zone Program**.

You have completed the first step towards registering your child in our Kidz Zone program. Registration is on a first come first serve basis. The timestamp issued at registration distributes registration numbers. **Submitting your registration and completing your paperwork/payment does not guarantee placement. We will contact you regarding your child's class status!**

**Please follow these steps to complete the registration process.**

1. Please **sign this confirmation form within three (3) work/school days, and email to [KidzZone@Bloomfield.org](mailto:KidzZone@Bloomfield.org)**
2. Fill out, sign and email the [Payment Authorization Form](#) (one per family); used for \$60 indi/\$100 family registration fee and all future fees.
3. Fill out, sign and email an [Emergency Card](#) for each registered child.
4. Failure to submit confirmation form and required paperwork in the designated timeframe will result in cancellation of your registration.
5. We will contact you to inform you of your child's status by the dates listed below.
6. No further fees are due at this time. September fees will be processed in August. Schedule is below.
7. If your child has a confirmed allergy or other medical conditions (i.e. asthma, diabetes) please complete paperwork ([Prescription/Non-Prescription Medication form, etc.](#)) before your child begins. (Click the link, and then the Resources and Forms tab)
8. Visit the Kidz Zone website [www.Bloomfield.org/kidz](http://www.Bloomfield.org/kidz) to view our *Family Handbook* (includes our philosophy, daily routines, building information, and policies & procedures). Printed copy is available upon request. Our *Licensing Notebook* (includes all licensing reports) is available in the Office during hours of operation. [www.michigan.gov/michildcare](http://www.michigan.gov/michildcare)

Thank you,

Wendy Rocha, Kidz Zone Coordinator

Kidz Zone Registration Office at Bloomin' Preschool East \* 1101 Westview Rd, Bloomfield Hills, MI 48304 \* 248-341-7950 \* [KidzZone@Bloomfield.org](mailto:KidzZone@Bloomfield.org)

Child's Last Name _____	First Name _____	School _____
Child's Last Name _____	First Name _____	School _____
Child's Last Name _____	First Name _____	School _____

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**IMPORTANT INFORMATION**

- 2026-27 School year begins Tuesday, September 8, 2026, and runs until Friday, June 18, 2027
- Half Day Activity Days are available on most half days: Sept 8, Oct 14, Oct 30, Jan 15, Jan 22, Feb 12, Mar 9, Apr 9, May 14, and May 28 (no Act Day 6/18)
  - Non-refundable fees apply (includes lunch): \$55.00 (5 full school days before), \$65.00 (after deadline, if space available), \$75.00 (1 full school day before)
  - Must register for each Activity Day needed ([click here for Activity Day registration link](#))
- Your chosen morning/afternoon drop off/pick up time is your start/end time. We cannot accommodate early drop offs or late pick ups.
- Kidz Zone is not available on days the district is closed
- Credit/refunds are not given when school is closed due to power outages, weather, or any other emergency school closing or any days your child misses due to schedule conflicts, vacations, or illness
- September fees will be processed on August 3. October-June fees are processed monthly for that month's fees:
  - October 5, November 5, December 7, January 6, February 5, March 5, April 5, May 5, and June 7
    - ❖ AM fees: \$12.00/session, PM fees: \$12.00/session ... if five full days schedule (Monday-Friday AM & PM): \$23.00/day
- Four full weeks written notification (20 full school days) is required to terminate signed contracts, \$25.00 fee will be applied to your account
- **FULL-WEEK USERS:** Schedule changes are not permitted. You may cancel only.
- **PART-TIME USERS:** One permanent schedule change is allowed per semester provided we can accommodate (\$25.00 schedule change fee)
  - However, signing up for i.e. 4 days per week, etc. & changing to fewer days at a later date may result in placement on the waiting list
  - Schedule change requests are due by the 15th of the month and will be effective the 1<sup>st</sup> of the following month (i.e. Oct request due by Sept 15)
- Your child must be scheduled for any day/session you need care. **We CANNOT accommodate DROP INS.**
- Registered students must **actively** use the program (unable to reserve placement for drop-in service).
- **Spots are limited due to staffing restrictions.** We will contact you regarding your child's status by May 29 (if you register by May 18), by July 10 (if you register by June 12). Starting July 11, your child will be placed on the waitlist and you'll be notified within 10 business days.
- If your child attends afternoon care, please provide a snack.
- If your child has a confirmed allergy or other medical conditions (i.e. asthma, diabetes) a health plan completed by your physician is required. If medication is needed, additional documentation is required. Medication and documentation must be submitted before your child's first day of attendance. Your child is unable to attend until all documentation is complete.
- Visit our website, [www.Bloomfield.org/kidz](http://www.Bloomfield.org/kidz) to view our *Family Handbook*; which includes our philosophy, daily routines, building information, and policies & procedures. A printed copy is available upon request. Our *Licensing Notebook*; which includes all licensing reports is available at Kidz Zone during hours of operation. [www.michigan.gov/michildcare](http://www.michigan.gov/michildcare)
- Please send your completed paperwork to [KidzZone@Bloomfield.org](mailto:KidzZone@Bloomfield.org)

**FOR OFFICE USE**

\_\_\_\_\_ EFT received \_\_\_\_\_ ER Card Notes: \_\_\_\_\_