



Thank you for submitting a registration form for the **Kidz Zone 2022-23 Program**.

You have completed the first step towards registering your child in our Kidz Zone program. Registration is on a first come first serve basis. The timestamp issued at registration distributes registration numbers. **Submitting your registration and completing your paperwork/payment does not guarantee placement. We will contact you regarding your child's class status!**

Please follow these steps to complete the registration process.

(All forms are fillable. Download the form, open it in Adobe Reader so you can electronically sign, save, and then email.)

1. **Please sign this confirmation form within three (3) work days, and email to KidzZone@Bloomfield.org**
2. Complete an [Emergency Card](#) for each registered child, and one [Tuition Express Authorization Form](#) per family. We will use your credit card authorization form to process your child's \$40.00 registration fee.
3. Failure to submit confirmation form and required paperwork in the designated timeframe will result in cancellation of your registration.
4. We will contact you to inform you of your child's status within three work days (if he/she has a spot in the class).
5. No further fees are due at this time. Monthly payments for the 2022-23 school year begin in September. Schedule is below.
6. If your child has a confirmed allergy or other medical conditions (i.e. asthma, diabetes) please complete paperwork ([Prescription/Non-Prescription Medication form, etc](#)) before your child begins. (Click the link, forms are on the right side of the page.)
7. Visit the Kidz Zone website www.Bloomfield.org (Kidz Zone is under the Schools tab) to view our *Family Handbook* (includes our philosophy, daily routines, building information, and policies & procedures). Printed copy is available upon request. Our *Licensing Notebook* (includes all licensing reports) is available in the Office during hours of operation. www.michigan.gov/michildcare

Thank you,
Wendy Rocha, Kidz Zone Coordinator
Kidz Zone Registration Office at Bloomin' Preschool Fox Hills
1661 Hunter Ridge Drive, Bloomfield Hills, MI 48304
248-341-7950 --- KidzZone@Bloomfield.org

Child's Last Name _____ First Name _____ School _____

Child's Last Name _____ First Name _____ School _____

Child's Last Name _____ First Name _____ School _____

Child's Last Name _____ First Name _____ School _____

Signature: _____ Date: _____

IMPORTANT INFORMATION

- 2022-23 School year begins Tuesday, September 6, 2022, and runs until Friday, June 16, 2023
- There is no afternoon care (PM) on Half Days: Sept 6, Oct 4, Oct 31, Jan 13, Jan 27, Feb 17, Mar 9, Mar 24, May 9, May 26, June 16
- Morning sessions run 7:00a until school starts. Afternoon sessions run after school until 6:00p. We follow the school district calendar.
- The Kidz Zone program does NOT run in the afternoon on half days, or days the district is closed.
- Credit is NOT given when school is closed due to severe weather, power outage, etc. or if your child is absent due to illness, vacation, etc.
- Fees charged monthly for that month's fees:
 - September 9, October 5, November 4, December 5, January 9, February 3, March 3, April 5, May 5, and June 5
 - ❖ Conant/Eastover/Lone Pine/Way fees – AM or PM fees: \$10.00/session ... AM and PM fees: \$19.00/day
 - ❖ BHMS/EHMS/WHMS fees - PM fees: \$12.50/session
- Four full weeks written notification (20 full school days) required to terminate signed contracts
- One permanent schedule change allowed per semester provided we can accommodate
 - Schedule changes are due by the 15th of the month prior to the change (i.e. October schedule change request due by September 15)
- Your child must be scheduled for any day you need care. Unfortunately, **we CANNOT accommodate DROP INS.**
- Registered students must **actively** use the program (unable to reserve placement for drop-in service).
- **Spots are limited due to staffing restrictions!** We will contact you regarding your child's Kidz Zone status within two (2) workdays!
- If your child attends afternoon care, please provide a snack.
- Visit our website, www.Bloomfield.org (Kidz Zone is under the Schools tab) to view our *Family Handbook*; which includes our philosophy, daily routines, building information, and policies & procedures. A printed copy is available upon request. Our *Licensing Notebook*; which includes all licensing reports is available at Kidz Zone during hours of operation. www.michigan.gov/michildcare
- Please send your completed paperwork to KidzZone@Bloomfield.org

FOR OFFICE USE

____ EFT received ____ ER Card Notes: _____