



BH Bloomfield Hills
S c h o o l s

**LATCHKEY
KIDZ ZONE**

2019/2020 Registration

All children must be registered for the Latchkey/Kidz Zone program prior to attending. This process is complete when all forms are appropriately filled out and SIGNED. The non-refundable annual family registration fee of \$40.00 is also due at the time of registration. Only one registration fee is due per family whether you are registering for ELEMENTARY School Latchkey and/or MIDDLE SCHOOL Kidz Zone. You can fill out an automatic credit card authorization form (EFT) to have your monthly Latchkey/Kidz Zone fees charged. We can use your EFT form for your registration fee, too. For new enrollees, Emergency Cards must be completely filled out and submitted to Latchkey/Kidz Zone by the first day of your child's attendance in the program. 2018/19 registered Latchkey/Kidz Zone families must look over their current Emergency Card, make changes and initial/date it. (An Emergency Card is required for each child.)

If you register by August 2, on August 5 we will email you a **STARTER PACK with the following**: September Schedule Request form (asking for your exact September dates), October-June Schedule Change forms, Activity Day dates (the half day Latchkey /Kidz Zone program) and 2019-20 Latchkey/Kidz Zone Calendar.

Beginning August 6th, registrations must be done in person at the Latchkey/Kidz Zone Registration Office (located at Bloomin' Preschool Fox Hills).

The Bloomin' Preschool Fox Hills office hours are Monday-Friday 8:00a-4:30p.

The Bloomin' Preschool Fox Hills office will be open until 7:00p. Tuesday & Wednesday August 14th & 15th.

If Latchkey/Kidz Zone is needed September 3-13, you must register by August 16th. NO EXCEPTIONS!

Starting September 4 you may register at each Latchkey (7:00-8:45a and 4:15-5:45p) and Kidz Zone location (7:00-7:45a and 3:20-5:45p), and at Bloomin' Preschool Fox Hills (8:00a-4:30p).

Starting September 16 you must register at least three full school days before you wish to begin.

If you have any questions, please call the Latchkey/Kidz Zone Registration Office 248.341.7950.

EASY REGISTRATION STEPS....



- Please fill out your registration form **completely**.
- Please **SIGN** your registration form (Both places: under Health Statement & Financial Agreement).
- Enclose **\$40.00 annual family registration fee** (or a 2019/20 automatic credit card authorization form-EFT).
 - Please feel free to fill out everything on your credit card form, except for the card number. Then call us (248-341-7950) with the number.
 - If paying by check, please make it payable to BLOOMFIELD HILLS SCHOOLS.
- Fill out Emergency Card** (for each new child in our program).
- Mail to: 1661 Hunters Ridge Drive, Bloomfield Hills, MI 48304**
 - No faxes or emails are allowed!
 - Additional forms will be available August 6th.
 - Forms are available online at www.Bloomfield.org (under the Schools tab).
 - ***If Latchkey/Kidz Zone is needed September 4-14, you must register by August 17th.***

Latchkey/Kidz Zone Registration Office at Bloomin' Preschool Fox Hills
1661 Hunters Ridge Drive ~ Bloomfield Hills, MI 48304 ~ 248.341.7950 ~ fax: 248.341.7999
email: Latchkey@Bloomfield.org or KidzZone@Bloomfield.org
website: www.Bloomfield.org (under the Schools tab)