

# 2019-20 Latchkey/Kidz Zone Schedule Change Form

School \_\_\_\_\_

Child's **First Name** \_\_\_\_\_ **Last Name** \_\_\_\_\_

Child's **First Name** \_\_\_\_\_ **Last Name** \_\_\_\_\_

## DATES AND TIMES YOU ARE REGISTERING FOR:

Month: \_\_\_\_\_ Total **AM** \_\_\_\_\_ Total **PM** \_\_\_\_\_

I would like to purchase \_\_\_\_\_ # of **DEBIT VISIT CARDS** (\$50.00/5 visits) **NOTES:** \_\_\_\_\_

**YES:** Please register my child/ren for the **ACTIVITY DAY (Half Day)** on \_\_\_\_\_. (\$35 for LK / \$40 for KZ)

**2019/20 Activity Days: Oct 14, Oct 31, Nov 5, Nov 26, Jan 24, Feb 14, March 9, April 3, May 22 & June 12.**

Please put an **"A"** for AM-morning and/or **"P"** for a PM-afternoon in each date-box needed.

OCTOBER						
S	M	T	W	T	F	S
October changes due by Sept 15!		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	October changes due by Sept 15!	

NOVEMBER							
S	M	T	W	T	F	S	
November changes due by October 15!						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	December changes due by November 15!			

JANUARY						
S	M	T	W	T	F	S
January changes due by December 12!		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
February changes due by January 15!						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

### REMINDERS:

Schedule changes must be received in the Latchkey/Kidz Zone Registration Office at Bloomin' Preschool Fox Hills (or to your Latchkey/Kidz Zone Supervisor) by the due date. Changes are due by the 15th\* of the previous month. \*There is one exception: January schedules are due by December 12. If we do not receive a schedule change, your child will be scheduled for the same days as the previous month and you will be charged for those days. Whenever you put in a schedule change, that is your schedule going forward until you put in another schedule change. If your child is going to school camp, etc. please fill out a Schedule Change Form. Otherwise your child will be scheduled for his/her regular days. You can FAX this form to 248.341.7999, or EMAIL your schedule to Latchkey@Bloomfield.org or KidzZone@Bloomfield.org.

Payment is due by the 5th of the month for that month's fees. **WE DO NOT BILL YOU!** Checks can be turned into your Latchkey/Kidz Zone Supervisor or mailed to the Latchkey/Kidz Zone Registration Office (payable to BLOOMFIELD HILLS SCHOOLS). To pay by credit card, please call the Registration Office or fill out an automatic payment form (EFT). Credit cards on file are processed the 5th of each month and an email receipt is sent.

If you have any questions, please call the Registration Office - 248.341.7950.