

bloomin' preschools

Infant/Toddler Registration

~ New Enrollees ~

Please follow these steps to complete the registration process.

1. Please **COMPLETELY** fill out **ALL** the forms indicated on the checklist.
 - A. Please also fill out the **Registration form**.
 - B. Please fill out the **EMERGENCY CARD** (Child Information Record)
 - i.) Every box: put NONE if not applicable
 - C. Please write your child's name on the top of the **checklist form** and turn it in.
2. The registration fee of **\$75.00** is due at the time of registration. First week's payment is due with initial registration or when you clear the waitlist.
 - A. If paying by check, please make it payable to BLOOMFIELD HILLS SCHOOLS.
 - B. Visa and MasterCard are also accepted.
 - C. You may complete the CREDIT CARD AUTHORIZATION FORM (EFT) to keep your credit card on file for the school year. We can use that form for your registration fee.
3. A copy of your child's **birth certificate** is required for all *new* enrollees.
4. The **HEALTH APPRAISAL** form is due by *July 15*.
 - A. Health appraisal forms are good for one year
 - i.) Form expires one year from the date of your child's last physical

IMPORTANT INFORMATION

- ❖ School year is September 3*, 2019 to June 12*, 2020. *Dates are subject to change.
- ❖ A second week's tuition (the last week) is due one month prior to your child's start date. This is kept on file to cover your child's last week in the Infant/Toddler program.
- ❖ If your credit card is on file (2019-20 EFT form turned in) your weekly payments will be charged each Monday and a receipt will be emailed.
- ❖ Please turn in the INFANT/TODDLER INFORMATION SHEET when you bring in your child's supplies (the week before he/she begins).
- ❖ Visit our website, **Bloomfield.org/Bloomin** to view our *Family Handbook*; which includes our philosophy, daily routines, building information, and policies & procedures. Printed copies are available upon request. Our *Licensing Notebook*, which includes all licensing reports is available in the Office during hours of operation.

www.michigan.gov/michildcare

~ Please keep this for reference ~

Bloomin' Preschool Fox Hills

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