Local Wellness Policy: Triennial Assessment Summary

Background

The Healthy, Hunger-Free Kids Act of 2010 requires Local Educational Agencies (LEAs) to update or modify their wellness policy, as appropriate. When wellness committees meet on a regular basis throughout the school year, an assessment plan should be used to ensure progress is being made on the district’s wellness policy and procedures.

Purpose

The template below is offered to help summarize the information gathered during your assessment. Members of a school wellness committee who are completing the triennial assessment for their school wellness policy may use this template. It contains the three required components of the triennial assessment, including 1) compliance with the wellness policy, 2) how the wellness policy compares to model wellness policies, and 3) progress made in attaining the goals of the wellness policy.

Results

The copy of the assessment must be made available to the public. How the assessment is made available is the decision of the LEA. Many LEA’s choose to post the results on their district website. The triennial assessment summary and the assessment details must be shared.

Recordkeeping

Keep a copy of the most recent triennial assessment, along with supporting documentation on file. This will be needed when you have a School Nutrition Program administrative review.

Resources


https://www.michigan.gov/mde/0,4615,7-140-66254_50144-194546--00.html
Section 1: General Information

School(s) included in the assessment:

Bloomfield Hills schools

Month and year of current assessment: June 2021

Date of last Local Wellness Policy revision: September 17, 2017

Website address for the wellness policy and/or information on how the public can access a copy:

https://www.bloomfield.org/uploaded/Departments/Food_Service/Menus/Wellness_Policy.pdf
https://www.bloomfield.org/uploaded/Departments/Food_Service/Menus/Wellness_Committee_Meeting_1-9-2018.pdf

Section 2: Wellness Committee Information

How often does your school wellness committee meet? Every 1 – 3 years

School Wellness Leader:

<table>
<thead>
<tr>
<th>Name</th>
<th>Job Title</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marianne Romsek</td>
<td>FS Director/Nutrition representative</td>
<td><a href="mailto:mromsek@bloomfield.org">mromsek@bloomfield.org</a></td>
</tr>
</tbody>
</table>

School Wellness Committee Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Job Title</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Konzen</td>
<td>Principal/PE and Health rep</td>
<td><a href="mailto:akonzen@bloomfield.org">akonzen@bloomfield.org</a></td>
</tr>
<tr>
<td>Carrie Schabel</td>
<td>PTO representative/Health coach</td>
<td><a href="mailto:carrieschabel@hotmail.com">carrieschabel@hotmail.com</a></td>
</tr>
<tr>
<td>Mihaela Cobb</td>
<td>Parent representative</td>
<td><a href="mailto:Mcobb6137@me.com">Mcobb6137@me.com</a></td>
</tr>
<tr>
<td>Erin Watson</td>
<td>PTO representative</td>
<td><a href="mailto:erinwatsonsemail@gmail.com">erinwatsonsemail@gmail.com</a></td>
</tr>
<tr>
<td>J.J. Stempien</td>
<td>Parent representative/Health coach</td>
<td><a href="mailto:jjstempien@gmail.com">jjstempien@gmail.com</a></td>
</tr>
<tr>
<td>Debbie Glazer</td>
<td>District nurse/Health &amp; Nutrition Representative</td>
<td><a href="mailto:dglazer@bloomfield.org">dglazer@bloomfield.org</a></td>
</tr>
</tbody>
</table>
Section 3. Comparison to Model School Wellness Policies

Indicate the model policy language used for comparison:
- Michigan State Board of Education Model Local School Wellness Policy
- Alliance for a Healthier Generation: Model Policy
- WellSAT 3.0 example policy language

Describe how your wellness policy compares to model wellness policies.

The BHS policy was written to model the MDE wellness policy.

The BHS policy has goals in each of the following categories:
- Nutrition Education
- Nutrition Promotion
- Standards and Nutrition Guidelines for all foods and beverages
- Food and Beverage Marketing
- Physical Activity and Physical Education
- Other school-based Activities that Promote Student Wellness
- Implementation, Assessment, Documentation, and Updates

Amendments that need to be made when we update the policy would include more detailed “smart goals”
Specific measurements and timelines are not clear in the BHS policy

Not all “actions taken” and “timelines” listed in the triennial assessment form are listed in the BHS Wellness policy but were included if the actions taken already happened or are in progress to get the intended action completed.
Section 4. Compliance with the Wellness Policy and progress towards goals

At a minimum, local wellness policies are required to include:

- Specific goals for:
  - Nutrition promotion and education
  - Physical activity
  - Other school based activities that promote student wellness.

- Standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that are consistent with Federal regulations for school meal nutrition standards, and the Smart Snacks in School nutrition standards.
- Standards for all foods and beverages provided, but not sold, to students during the school day (e.g., in classroom parties, classroom snacks brought by parents, or other foods given as incentives).
- Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snacks in School nutrition standards.
- Description of public involvement, public updates, policy leadership, and evaluation plan.

Using the table below to indicate the progress made with each goal included in the Wellness Policy. The table may be used for each school separately or the district as a whole.

**Tip:** When developing a wellness plan, ensure activities are meeting goals by developing SMART objectives:

- **Specific:** Identify the exact area to improve.
- **Measurable:** Quantify the progress.
- **Attainable:** Determine what is achievable.
- **Realistic:** Consider resources and determine what can reasonably be accomplished.
- **Time bound:** Identify deadlines for goals and related tactics.

The Centers for Disease Control and Prevention (CDC) has tips for developing SMART objectives.
### Michigan Department of Education
#### Local Wellness Policy Assessment Plan

**School Name:** Bloomfield Hills schools  
**Date:** June 1, 2021

### Nutrition Promotion and Education Goal(s):

<table>
<thead>
<tr>
<th>Goal</th>
<th>Action Steps</th>
<th>Timeline</th>
<th>Measurement</th>
<th>Lead Person</th>
<th>Stakeholders</th>
<th>Complete?</th>
</tr>
</thead>
</table>
| **Example:** Food and beverages will not be used as a reward for students. | a) Provide teachers with list of non-food reward examples.  
b) Discuss changes at back-to-school staff training.  
c) Follow-up mid-year to discuss challenges and determine additional communication needed. | Before the beginning of next school year. | – Verbal check-ins with staff to ensure compliance.  
– Teacher survey at end of school year. | Principal | Teachers, staff, students | Yes |
| **Nutrition education to align with MDE healthy eating behaviors** | a) Secondary education provided in health class  
b) Elementary education provided from teacher, FS dept. or 3rd party volunteer | By 2018 school year | Schedule checks | PE/Health Rep | Students/Building admin/Asst. superintendent of education/ FS director | In Progress (COVID may have slowed this process down this year) |
| **Café nutrition promotion and healthy marketing** | a) Promote nutrition with Aramark:  
- Fuel specials  
- Ace character  
- Healthy for life flyers  
b) Farm to school identifiers  
c) FS website nutrition  
d) Nutrislice nutrition analysis  
e) Allergen options | By 2018 school year | Website checks  
Café visual checks  
Menu analysis | FS director | Students/parents/Building admin/ FS department | Yes |
### Physical Activity Goal(s):

<table>
<thead>
<tr>
<th>Goal</th>
<th>Action Steps What activities need to happen?</th>
<th>Timeline Start dates</th>
<th>Measurement How is progress measured?</th>
<th>Lead Person</th>
<th>Stakeholders Who will be involved and/or impacted?</th>
<th>Complete?</th>
</tr>
</thead>
</table>
| Physical Activity and Education | a) K-5 60 minutes a week  
   b) 6-8 45 minutes a class every other day | By 2018 school year | Schedule checks | PE/Health Rep | Students/Teachers | Yes |

### School-based activities to promote student wellness goal(s):

<table>
<thead>
<tr>
<th>Goal</th>
<th>Action Steps What activities need to happen?</th>
<th>Timeline Start dates</th>
<th>Measurement How is progress measured?</th>
<th>Lead Person</th>
<th>Stakeholders Who will be involved and/or impacted?</th>
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</table>
| Before and After school Clubs that promote physical activity and Healthy eating | a) Create clubs that encourage physical activity  
   b) Make sure healthy snacks are available | By 2018 school year | Website/snack menus or healthy vending available | FS director/Administration/PE/health reps | Students/Teachers | In progress |
### Nutrition guidelines for all foods and beverages for sale on the school campus (i.e. school meals and smart snacks):

<table>
<thead>
<tr>
<th>Goal What do we want to accomplish?</th>
<th>Action Steps What activities need to happen?</th>
<th>Timeline Start dates</th>
<th>Measurement How is progress measured?</th>
<th>Lead Person</th>
<th>Stakeholders Who will be involved and/or impacted?</th>
<th>Complete?</th>
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| Fruit and Veg Bars implemented when possible in all schools | a) Purchase bars  
b) Set up where possible  
c) Create alternative plan when not possible | By 2018 schoolyear | Visual check | FS Director | Principals/students | Yes |
| Smart snacks in vending machines/cafes and fundraisers | a) Snacks monitored in cafes by FS director and chef manager to be smart snack compliant  
b) Principals ok all fundraisers  
c) Vending is monitored by FS director and principals | By 2018 schoolyear | Visual check and nutritional analysis of snack items. | FS Director/Health Rep | Students | Yes |
| School Meals meet USDA Requirements | a) All complete school meals must meet USDA guidelines | Immediate | Nutrition check/Audits  
Aramark nutrition analysis | FS director/Yearly site checks with Bloomfield representation | Students/parents/FS department/Building Administration/Bloomfield Business officials/MDE | Yes |

### Guidelines for other foods and beverages available on the school campus, but not sold:

<table>
<thead>
<tr>
<th>Goal What do we want to accomplish?</th>
<th>Action Steps What activities need to happen?</th>
<th>Timeline Start dates</th>
<th>Measurement How is progress measured?</th>
<th>Lead Person</th>
<th>Stakeholders Who will be involved and/or impacted?</th>
<th>Complete?</th>
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</table>
| Fundraisers are Monitored and have allergen compliance | a) Offer allergen friendly options  
b) All fundraisers are monitored and approved by building administration  
c) All food fundraisers are smart snack compliant | By 2018 schoolyear | Visual check | Building administrators/MDE audits | Building administrators/families/special interest groups in the district (band, sports, ect.)/students | In progress |
## Marketing and advertising of only foods and beverages that meet Smart Snacks:

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<tbody>
<tr>
<td>All marketing smart snack compliant</td>
<td>a) Check all vending machines for marketing</td>
<td>immediately</td>
<td>visual</td>
<td>FS director</td>
<td>Athletics/FS department/Vending/Principals/students</td>
<td>In progress</td>
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<tr>
<td></td>
<td>b) Check all food service signs and containers for marketing</td>
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<td></td>
<td>c) Cover any “non-compliant” marketing with compliant nutrition posters or other graphics</td>
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